

City of Evansville Common Council
Regular Meeting
City Hall, 31 S Madison St, Evansville WI 53536
Tuesday, December 14th, 2021, 6:00 p.m.

Minutes

1. **Call to order-** The meeting was called to order by Hurlley at 6:00 pm.
2. **Roll call-**

Members	Present/Absent	Others Present
Aldersperson, Jim Brooks	P	City Administrator, Jason Sergeant
Aldersperson, Rick Cole	P	City Treasurer, Julie Roberts
Aldersperson, Dianne Duggan	P	City Clerk, Darnisha Haley
Mayor, Bill Hurlley	P	Library Director, Megan Kloeckner
Aldersperson, Ben Ladick	A	Attorney, Mark Kopp
Aldersperson, Susan Becker	P	Mike Peters, WPPI President
Aldersperson, Gene Lewis	P	Jim Radford, Baker Street Consulting Group
Aldersperson, Joy Morrison	P	Brian Roemer & Lisa Trebatoski from Ehlers
Aldersperson, Erica Stuart	P	Other members of the general public

3. **Approval of Agenda-**Brooks made a motion, seconded by Morrison to approve the agenda as presented. Motion passed 7-0
4. **Approval of Minutes-**Brooks made a motion, seconded by Duggan to waive the reading of the minutes of the November 9th 2021 and December 2nd, 2021 meetings and approve as presented. There was one change to the roll call section to add Susan Becker as present on the November 9th Minutes. Motion passed 7-0
5. **Civility reminder-** Recognition of the commitment to civility and decorum at council meeting.
6. **Citizen appearances other than agenda items listed-** Brooks made a motion, seconded by Duggan to move agenda item 9A to be presented after item 7A. Motion passed 7-0
 - A. Mike Peters, WPPI President- PowerPoint presentation on “Shining Through.”

7. **Reports of Committees**

A. **Library Board Report-**Kloeckner read the library report as follows:

- We started tracking our WIFI use in October
 - 252 uses in October
 - 257 uses in November
- Things to look for in 2022
 - Read for a Better World Winter Reading Challenge
 - Community Quilt Project
 - Fabric squares available beginning January 17; submissions due by October 1.
 - Inviting everyone to create a piece of fabric art to be added to our community quilt; we will be offering classes and lectures throughout

the year and hopefully displaying some local and historical quilts in the building.

- Library podcast
 - Trailer is available.
 - New episodes released monthly, beginning January 4.
- Program Highlight for December
 - Candy house decorating kits will be available next week.

Inserted Agenda Item 9A– **Baker Street Consulting Group**

- Jim Radford from Baker Street Consulting Group presented the Planning & Feasibility Study Report Executive Summary
- Morrison made a motion, seconded by Duggan to approve the Capital Campaign Program Letter of Agreement. Motion passed 6-1 on a roll call vote.

B. **Youth Center Advisory Board Report**

- 1) Becker made a motion, seconded by Duggan Motion to approve the new EYC Mission Statement. Motion passed 7-0

“Our mission is to provide a welcoming and creative space for young people to connect and grow.”

- C. **Plan Commission Report-** Hurlley reported the committee review 3 letters that were issued regarding conditional use permits that were not up to code. Those that received notices have 30 days to cure.

D. **Finance and Labor Relations Committee Report**

- 1) Cole made a motion, seconded by Duggan to accept the November 2021 city bills as presented in the amount of \$1,308,198.60. Motion passed 7-0 on a roll call vote.
- 2) Cole made a motion, seconded by Morrison to approve Resolution #2021-23 Amending the City of Evansville’s Fee Schedule – Tax & Assessment Search and Report Fee. Motion passed 7-0 on a roll call vote.
- 3) Cole made a motion, seconded by Duggan to approve the Purchase of Services Agreement – Extension with Humane Society of Southern Wisconsin. Motion passed 7-0 on a roll call vote.
- 4) Cole made a motion, seconded by Morrison to approve the District Lease Extension Agreement with Quadient Leasing for the City Hall postage machine. Motion passed 7-0 on a roll call vote.
- 5) Cole made a motion, seconded by Brooks to approve Resolution 2021-24 Amending the City of Evansville’s Stormwater Fee. Motion passed 7-0 on a roll call vote.
- 6) Cole made a motion, seconded by Brooks to approve Economic Development Services Proposal for Brandon Rutz. Motion passed 7-0 on a roll call vote.

- E. **Public Safety Committee Report-**Duggan reported training continues with the new police officer. We are currently lending an ambulance to the Village of Footville as theirs is in for repair. The Police stations also needed a new water heater.

F. Municipal Services Report

- 1) Brooks made a motion, seconded by Lewis to approve the Pole Attachment Agreement for Spectrum. Motion passed 7-0 on a roll call vote.

G. Economic Development Committee-Brooks would like to thank the Municipal Services staff for getting the street lights done. The lighting ceremony went very well.

H. Parks and Recreation Board Report-Morrison reported that Mark Mellecker from Base attend the meeting and provided an update on their work with disc golf. They will be purchasing a metal lock box to install at the first hole of the course so individual who don't have disc will be able to use them while playing and returning them back to the lockbox afterwards. The boy scouts will be hold their annual jamboree on February 13th, 2022. The State Historical Society has approved the plan for replacing the stone and concrete wall for the Lake Leota Dam repair. The creek and 2nd duck house update, the foundation for the duck house has been poured, just waiting for the finished stone work. The Wind Prairie Park path is completed and there will be seating added in the spring. The State Bank of Cross Plains expressed interest in adopting Franklin Park for the Adopt A Park program.

I. Historic Preservation Commission-Lewis reported the following

- 1) **32 W Main**- Approved new construction of an in ground swimming pool
- 2) **327 W Liberty**- Approved a new fencing application
- 3) **115 S Madison**-Approved fence application
- 4) **18 E Main St**- No issues with the proposed mural
- 5) **120 College**- Replace Windows- Applicant not present. Identified the details needed for each window/opening/elevation needed to meet the requirements for approval.
- 6) **20 Mill St**-Demolition and Reconstruction- Applicant requested that the application be withdrawn at this time to be revisited later when he has more time to finalize the plans for the project.
- 7) **108 E Main St**-n Applicant present to discuss front elevation of building and increased costs by 20% due to the siding requirements given by the commission to be used for the project. Commissioners gave suggestions to help cover the additional costs.

J. Fire District Report-Brooks reported the Chief would like to express his thanks to city staff and the EVPD for the coverage and support for the funeral. The fire District also participated in shop with a cop. The fire engine is due to be replaced in 2023 with the normal rotations. The district sets aside money to pay cash for a new engine, the presumption was that the engine would cost \$750,000. The committee was notified this past week to replace the engine in 2021 it will cost \$940,000 and to expect an 8% increase in 2022.

K. Police Commission Report- Did not meet

L. Energy Independence Team Report-Did not meet

M. Board of Appeals Report-Did not meet

8. Unfinished Business

A. Brooks made a motion, seconded by Duggan to approve Ordinance #2021-11 Stop Sign Ordinance Amendment. Motion passed 7-0.

9. **Communications and Recommendations of the Administrator**-Sergeant reported he received an email regarding the grant for the downtown lights. They are not accepting the expenses before the expenses were incurred before the grant was approved. Sergeant reached out to the Mayfield disaster response team to see if they needed any lineman or public works staff sent down to help. The City of Edgerton reached out and stated they are applying for an Energy Grant and has asked Evansville and Milton to partner with them. Edgerton would be the applicant, recipient and manager and Evansville would be supports of that grant. Sergeant also reported there were a couple hundred comments that came in for the Westside Park Improvement Project. About half of the comments were directly related to athletic field arrangements, of that half about 75% were directly related to soccer. MSA has two concept plans; one is similar to what was originally shown with the referendum which is not feasible due to storm water runoff and elevation changes. The second concept is based on what's feasible to accommodate the stormwater and elevation changes as well as our needs and wants for the park.

~~A. Baker Street Consulting Group~~

~~1) Planning & Feasibility Study Report Executive Summary~~

~~2) Discussion and possible motion to approve the Capital Campaign Program Letter of Agreement~~

10. Communications and Recommendations of the Mayor

A. Brooks made a motion, seconded by Becker to approve the Committee Citizen Appointment of Bill Lathrop to a three-year term to the Youth Center Advisory Board. Motion passed 7-0.

11. New Business

A. Brooks made a motion, seconded by Cole to approve appointments of the Election Inspectors for 2022-2023. Motion passed 7-0.

B. Discussion on ordinance proposal for Chapter 22 Businesses and Chapter 90 Peddlers and Solicitors of the municipal code

12. Introduction of New Ordinances

A. First Reading of Ordinance 2021-12 Amending Chapter 22 Businesses

B. First Reading of Ordinance 2021-13 Amending Chapter 90 Solicitors

C. First Reading of Ordinance 2021-14 Repealing and Re-Creating Section 126-1 Rates, Fees, Rules and Regulations Generally

D. First Reading of Ordinance 2021-15 Creating Section 1-16 Fees and Charges

13. Meeting Reminder

A. Regular meeting January 11th, 2022 6:00 p.m.

14. **Adjourn**-Cole made a motion, seconded by Duggan to adjourn at 8:02 pm. Motion passed 7-0.

Darnisha Haley, City Clerk